

## Spell It! Basic Steps

Highlight “Spell It!” and press Enter.

You’ll be given two options:

1. Create New List
2. Select List From Directory

### 1. Create New List

- Name and create your own spelling list of 1 – 25 words
- This list and the Spell It!! Activities will reside in the Spell It!! folder on the student’s desktop.
- A master copy of this list (for use at another time or by another student) will reside in a ‘User’s List’ folder in the “List Directory”

### 2. Select List from Directory

- Basic – The “No Excuse Words” (20 lists of ten words each, 4<sup>th</sup> – 6<sup>th</sup> grade students)
- Dolch – The Dolch Word List (22 lists of ten words each)
- Top 100 – The top 100 most commonly misspelled elementary words (Ten lists of ten words each, 4<sup>th</sup> – 6<sup>th</sup> grade students)
- User List – This folder contains all lists created by teachers or students. Lists here are created using the “Create New List” function.

Once you have created or selected a spelling list, you will go directly to the Spell It! folder on the student desktop. Your list and the activities will reside here.

## Spell It! Activities

### The Basics

Other than Definitions, Sentences and Spelling Test, all activities will ask students to type each spelling word correctly two times each. (Students will not be allowed to misspell the word). If a mistake is made, the student will be asked to spell the word again (until it is spelled correctly two times). A “Review Activity” will automatically follow the Spelling Activity. Any word misspelled during the regular activity will be reviewed here. Both the regular activity and the “Review” must be completed to receive a score.

### Score

Scores for each activity can be seen by pressing the Score key while in the Activity List screen. Only Activities that are complete (both the Regular Activity and the Review) will show a score.

### Spelling Test

During the Spelling Test, students will be allowed to misspell the word. Words misspelled will be available in the Challenge Folder for review.

### Challenge Folder

Any word missed on the Spelling Test and any word missed during an Activity Review will be found here for further review.

### Printed Report

You can send a complete Spell It! Report to a computer. The report will contain all Definitions, Sentences, Activity Scores and the Spelling Test score (Along with missed words)

### Uploading Spelling Lists from a USB flash drive (or Compact Flash) into your Fusion

Lists must be in .txt format – Save file to flash drive – Insert flash drive- Open Spell It! Press Menu/Import  
When creating your list on the computer, use the format that follows:

```
***group name
***list name
Red
Green
Blue
***list name
Orange
Black
etc
```